

# **Agenda for November 18th, 2021**

## **Butterfield Homeowner's Association Special Meeting**

Call to Order

Pledge of Allegiance

**Special Meeting Topics:**

Special meetings are different than regular meetings as they are called only to discuss specific topics and nothing else. The President has called for a special meeting based on the request of BHA members to discuss the following topics:

### Annual Audit

- Discuss the need for annual audits
  
- Review bylaws regarding annual audits
  
- Discuss reasons why we have not been doing annual audits
  - Lack of money to hire professional auditors on an annual basis
  - Lack of qualified volunteers to perform audits for free
  - Other priorities taking up our limited time, money, and resources
  
- Discuss auditing firms suggested by BHA members and their costs/affordability
  - Can we afford them?
  - Can we use them for other things, such as helping with our regular accounting needs?
  - Do we have to use an outside firm every year, or can we have one come in every 3-5 years, and have local volunteers handle the yearly audits to save money?
  
- Discuss finding volunteers to help with the audits
  - Do we have qualified members who can volunteer to perform annual audits?
  - Are there qualified auditors in the Butterfield area, members or no, who can volunteer for free, or work for a reduced cost?

### Christmas Party

- Who will organize the party?
  
- Where and when will it be held?
  
- Who all will be invited? BHA Members only, or everybody in Butterfield? Friends and relatives too?
  
- How will it be communicated?
  
- Who will provide security?
  
- Who will provide the refreshments and organize activities?
  
- Who will pay for all the expenses?
  
- Other Christmas party-related questions

Adjournment